Spring 2015 TELPAS Holistic Rating Training System

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Topics

- Holistic rating training system for spring

- Supplemental support training models, including the training of supplemental support providers

- Reports to monitor course completions and calibration activities

Holistically Rated Components of TELPAS

Grade Levels	Language Domains
K–1	Observational assessments in listening, speaking, reading, and writing
2–12	Observational assessments in listening and speaking; writing collections for writing

Online multiple-choice reading tests are used to assess the reading domain for grades 2–12.

Overview of the Rating Process

- Districts identify ELLs in grades K–12 and designate raters to assess students.

- Test administration procedures and holistic rating training is conducted to prepare grades K–12 raters to assess English language proficiency consistent with the holistic scoring rubrics, the Proficiency Level Descriptors (PLDs).

- Raters gather writing samples for ELLs in grades 2–12 to include in each student's writing collection.

- Raters use PLDs to assign students a rating in each language domain assessed.

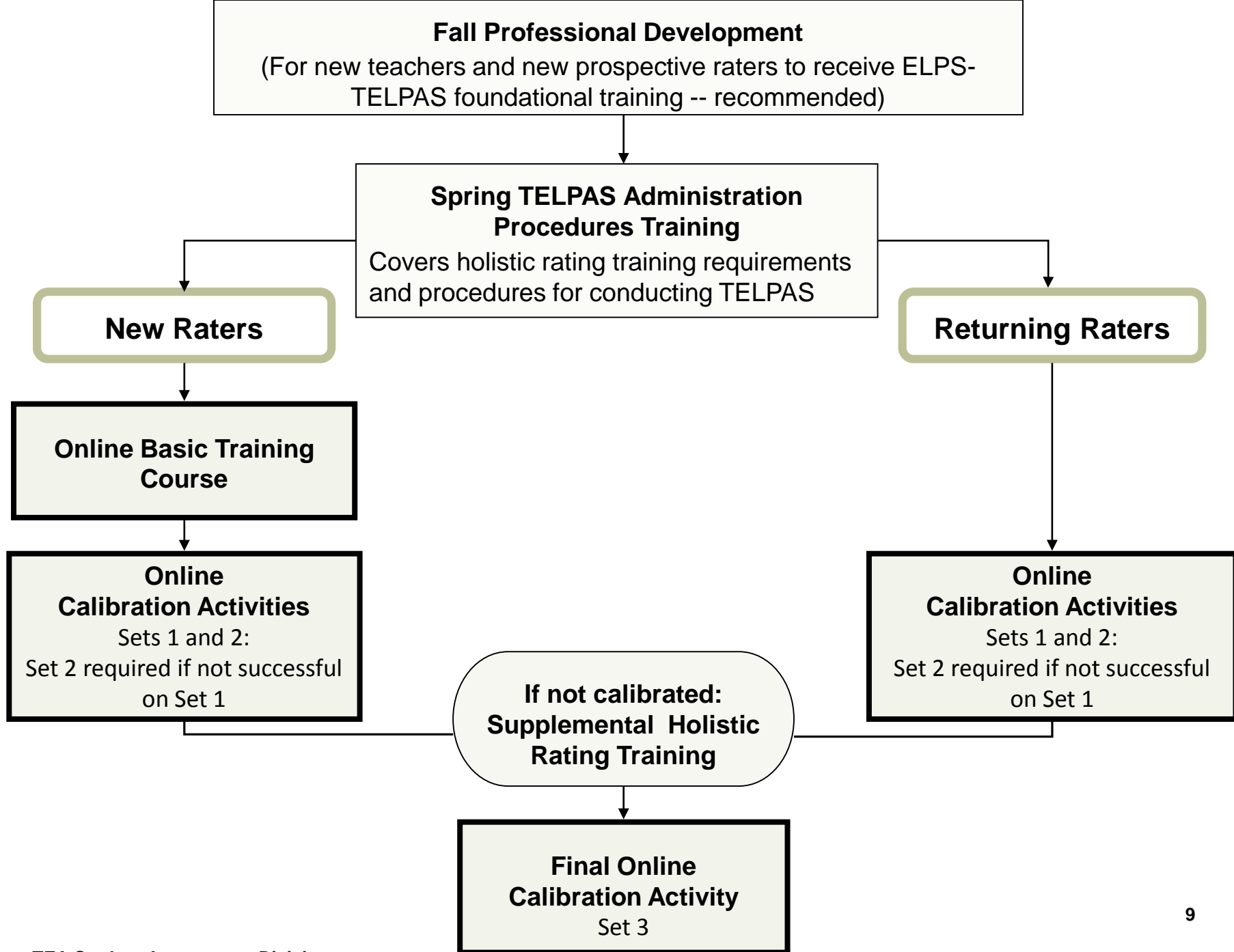# Role of Testing Coordinators in Holistic Rating Training

- District and campus personnel have primary responsibility for supporting holistic rating training

- Vital for testing coordinators to have good working knowledge of holistic rating training

- As in past, testing coordinators responsible for ensuring
  - adequacy of training
  - sufficient numbers of raters

- Collaboration with bilingual/ESL specialists encouraged, but testing coordinators ultimately responsible for TELPAS administration

Holistic Rating Training Requirements

Training Requirements for K–1 and 2–12

- In the fall (recommended)
  - ELPS-TELPAS professional development for new teachers and new raters – foundational (awareness) training

- In the spring (required and in addition to test administration procedures training)
  - New raters – complete online basic training course and online calibration activities
  - Returning raters – complete online calibration activities

Returning raters that have not completed calibration activities within the last three school years are required to complete the online basic training course before calibrating.

Fall Professional Development
(For new teachers and new prospective raters to receive ELPS-TELPAS foundational training -- recommended)

Spring TELPAS Administration Procedures Training
Covers holistic rating training requirements and procedures for conducting TELPAS

New Raters

Returning Raters

Online Basic Training Course

Online Calibration Activities
Sets 1 and 2:
Set 2 required if not successful on Set 1

If not calibrated: Supplemental Holistic Rating Training

Online Calibration Activities
Sets 1 and 2:
Set 2 required if not successful on Set 1

Final Online Calibration Activity
Set 3

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Foundational (Awareness) Training

- **Training resources:**
  - **PowerPoint modules**
    - **Making the ELPS-TELPAS Connection Grades K–12 Overview**
    - **Introductory Training on the PLDs (separate modules for K–1 and 2–12)**
    - **Grades 2–12 Writing Collection Overview**
  - ***Educator Guide to TELPAS***
- **Experienced TELPAS personnel may provide training**

Additional Resource: A PowerPoint (*2014–2015 Holistic Rating Training Requirements*) to help administrators understand the holistic rating training requirements is available on the TELPAS Resources webpage at http://tea.texas.gov/student.assessment/ell/telpas/.

New and Returning Raters

- New raters are required to complete an online basic training course before beginning online calibration activities.

- Returning raters are required to complete online calibration activities for their assigned grade cluster.

Important Note: Raters who completed K–1 training but not 2–12 training will be new raters if they switch to 2–12 training, and vice versa.

New and Returning Raters

- A district may, at its discretion, require a returning rater to repeat new rater training.

  - This may be advisable if testing personnel believe that a returning rater who was unable to meet rating accuracy requirements in the past would benefit from retaking the online basic training course prior to calibration.

  - Additionally, returning raters that have not completed calibration activities within the last three school years are required to complete the online basic training course before calibrating.

Online Training Courses

- **Online Basic Training Course**

  - One for raters of K–1 and one for raters of grades 2 and above

  - Includes practice rating activities to give raters opportunities to apply the rubrics (no state-required level of accuracy established)

- **Assembling and Verifying Grades 2–12 Writing Collections**

  - Optional course that may be used to supplement test administrator procedures training

Online Calibration Activities

- Separate calibration activities for grades K–1, 2, 3–5, 6–8, and 9–12

- There are three sets of online calibration activities for each grade cluster.

- Each calibration set contains 10 students to rate, and all holistically assessed language domains are represented in each set.

  - For K–1: listening, speaking, reading, and writing
  - For 2–12: listening, speaking, and writing

- A rater needs to rate at least 70 percent of the students correctly to demonstrate sufficient calibration.

Online Calibration Activities

- Raters complete only as many sets as it takes to calibrate.
  - Many raters will be able to calibrate on the first set of activities, and many others will be able to calibrate by the end of the second set.
- With supplemental support, very few raters should have difficulty calibrating by the end of the third and final set.

Important Note: Individuals are not authorized by TEA to serve as raters unless they complete the state-required training and calibration activities. Raters who complete all requirements but do not successfully calibrate may be authorized to serve as raters at the discretion of the district, but districts are required to provide rating support in all domains for these raters.

Grade Clusters of Training

- K–1 training components are separate from those of grades 2 and above.

- It is important that raters know which grade cluster of training to complete.

- For a rater with students in multiple clusters in grades 2–12
  - Rater required to train in the cluster with most ELLs
  - As a best practice, rater should review some online basic training course practice activities in additional cluster(s)

- For a rater with students in multiple clusters including K–1
  - Rater required to train in K–1 and one other cluster in grades 2–12
  - Rater of K–1 who will rate *more than one* additional cluster within grades 2–12 should train in the cluster (2, 3–5, 6–8, 9–12) with the most ELLs
  - As a best practice, rater should review some online basic training course practice activities in other cluster(s)

Key Dates for Holistically Rated Components

Date	Activity
Jan 12	Assembling and Verifying Grades 2–12 Writing Collections course available
Jan 23	End date for district coordinator training—all TELPAS components
Jan 26	Online basic training courses for new K–1 and 2–12 raters available
Jan 26	Supplemental support provider recorded Web-based training available
Feb 6	End date for campus coordinator training—holistically assessed components
Feb 16	End date for training raters and verifiers on administration procedures
Feb 16	Earliest eligibility date for TELPAS writing samples
Feb 16	Calibration window opens for new and returning raters—first 2 sets
Feb 25	3rd and final calibration set available
Mar 16–Apr 8	TELPAS assessment window
Apr 9–Apr 10	TELPAS data verification window

Supplemental Support After Second Calibration Set for Raters

- Raters not successful after calibration set 2 get supplemental support and then complete set 3 before the start of testing window.

- Raters need **access code** to complete set 3

- Supplemental training resources posted in the coordinator Resources section of TrainingCenter website

Districts, not ESCs, have primary responsibility for supplemental training of raters.

Criteria for Supplemental Support Providers

- A supplemental support provider must
  - be a 2013–2014 fully trained rater in the applicable K–1 or 2–12 span,
  - complete the recorded Web-based training, and
  - calibrate on either set 1 or set 2.

> Be sure to assign the Supplemental Support Provider role in the TrainingCenter to individuals who will serve as the supplemental support providers. This will allow these individuals to access the supplemental support training materials and resources.

Training of Supplemental Support Providers

- Training delivered through a Web-based recorded presentation that is accessible from the applicable Resources section of the TrainingCenter

  - Separate training for K–1, 2–5, and 6–12

  - Training will be available beginning **January 26**

  - Both new and returning supplemental support providers need to complete this training

- Districts should designate enough supplemental support providers to cover the needs of the district

  - Encouraged to train at least one supplemental support provider for K–1, 2–5, and 6–12

  - Reviewing the number of raters unable to calibrate by end of calibration set 2 last year may help anticipate this year's needs

  - Districts with large ELL populations may find it beneficial to have a supplemental support provider on each campus.

Two Basic Models for Providing Supplemental Support

- **Individual or group sessions**
  - Raters attend a one-on-one or group session with a supplemental support provider before completing their third and final calibration set.

- **Brief meeting followed by additional consultation at rater's request**
  - Rater meets briefly with the supplemental support provider for instructions on resources to review.
  - Rater schedules time with the support provider to get clarification, if needed, before completing the third and final calibration set.

Note: The models are described in detail in the recorded Web-based training.

End Dates for Holistic Rating Training

- TEA recommends completion of training requirements by the first day of the TELPAS assessment window (March 16).

- Basic training courses and calibration activities will be open throughout TELPAS assessment window to

  - allow districts to handle extenuating circumstances

  - allow raters to refer back to course information and practice activities as they rate their students

Training Certificates

- Training certificates are generated for raters who complete training courses and calibration activities.

  - A *certificate of completion* is issued when a rater completes the online basic training course.

  - A *certificate of successful completion* is issued when a rater demonstrates sufficient calibration (70 percent or better) on a calibration set.

Responsibilities of Testing Coordinators for Holistic Rating Training

- Ensuring raters understand the importance of being properly trained on the holistic rating process

- Ensuring new and returning raters understand which training to take and for which grade clusters

- Monitoring that all raters complete their training requirements and receive supplemental training support if needed

- Ensuring that any individual who serves as a rater but is not successful on the calibration portion of training is provided rater support during the TELPAS administration

Monitoring Course Completions and Performance on Calibration Activities

Available Reports for Online Training and Calibration

- TELPAS Returning Rater Planning Roster
  - Uses records beginning with the 2008–2009 school year to generate a list of previously trained raters.

- TELPAS Confidential Course Completion Roster
  - Lists online basic training course completion and in-progress status and performance by user for the current year.

- TELPAS At-a-Glance Training & Calibration Report
  - Lists online basic training course and calibration status, as well as time spent in each calibration set, for all registered users for the current year.

- TELPAS Confidential Calibration Summary Report
  - Provides calibration summary information by grade cluster (K–1, 2, 3–5, 6–8, 9–12) and for combined grade clusters.

Who Can Access Reports from the Texas TrainingCenter

- Personnel with administrative authorization are able to access reports and use the statewide lookup tool.
  - Region and district testing coordinators are given administrative access by Pearson.
  - Region bilingual/ESL coordinators are given administrative access by Pearson.
  - Region and district coordinators may choose to give administrative access to individuals as assistants at the region or district level.
  - Campus testing coordinators receive administrative access upon approval by district testing coordinators or their assistants.
  - Campus testing coordinators may choose to give administrative access to individuals as assistants at the campus level.

For more information about how to get administrative access, refer to the *TELPAS Coordinator's User Guide for Online Holistic Rating Training.*

TELPAS Returning Rater Planning Roster

TELPAS Returning Rater Planning Roster

Region: 99 Example Region
District: 999-999 EXAMPLE ISD
Campus: 999 EXAMPLE CAMPUS

This report uses LMS records beginning with the 2008–2009 school year to generate a list of trained raters. For more information about the LMS programming rules for this list, see the TELPAS Coordinator's User Guide for Online Holistic Rating Training.

Report Date: 10/10/2013
Reporting Period: Spring 2014

Last Name	First Name	Email	Grade	Date Training Requirements First Completed (Starting in 2008–2009)
AHVRLast	AHVRFirst	AHVRFirst.AHVRLast@invalid_domain.com	2-12	2/27/2009
AVNLLast	AVNLFirst	AVNLFirst.AVNLLast@invalid_domain.com	2-12	3/4/2010
CBPCLast	CBPCFirst	CBPCFirst.CBPCLast@invalid_domain.com	K-1	2/25/2009
ELGYLast	ELGYFirst	ELGYFirst.ELGYLast@invalid_domain.com	2-12	2/26/2010
FBPMLast	FBPMFirst	FBPMFirst.FBPMLast@invalid_domain.com	K-1	2/26/2009
FBPMLast	FBPMFirst	FBPMFirst.FBPMLast@invalid_domain.com	2-12	3/3/2010
IQWYLast	IQWYFirst	IQWYFirst.IQWYLast@invalid_domain.com	K-1	2/12/2009
IQWYLast	IQWYFirst	IQWYFirst.IQWYLast@invalid_domain.com	2-12	2/26/2013
IZJBLast	IZJBFirst	IZJBFirst.IZJBLast@invalid_domain.com	2-12	2/10/2009
NOBOLast	NOBOFirst	NOBOFirst.NOBOLast@invalid_domain.com	2-12	2/24/2010
SGUSLast	SGUSFirst	SGUSFirst.SGUSLast@invalid_domain.com	2-12	2/26/2013
SKKXLast	SKKXFirst	SKKXFirst.SKKXLast@invalid_domain.com	2-12	2/26/2013
SLBCLast	SLBCFirst	SLBCFirst.SLBCLast@invalid_domain.com	K-1	3/2/2013

TELPAS Confidential Course Completion Roster

TELPAS Confidential Course Completion Roster

Region: 99 Example Region
District: 999-999 EXAMPLE ISD
Campus: 999 EXAMPLE CAMPUS

Report Date: 3/22/13
Reporting Period: Spring 2013

Last Name	First Name	Course Title	Date Started	Date Completed	Time in Modules (mins.)	Activities Correct/Possible	% Correct
TELPAS01	User01	TELPAS Rater Online Basic Training Course for Grades 2–12	2/26/2013	2/26/2013			
		Overview	2/26/2013	2/26/2013	60		
		Overview				3/4	75%
		Listening	2/26/2013	2/26/2013	20		
		Grades 6 to 8				4/5	80%
		Speaking	2/26/2013	2/26/2013	50		
		Grades 6 to 8				5/5	100%
		Writing	2/26/2013	2/26/2013	60	N/A	N/A
		Writing Practice	2/26/2013	2/26/2013	90		
		Grades 6 to 8				3/5	60%
TELPAS02	User02	Assembling and Verifying Grades 2-12 Writing Collections	2/11/2013	2/11/2013			
		Assembling and Verifying Grades 2-12 Writing Collections	2/11/2013	2/11/2013	38		
		Assembling				0/3	0%
		Verifying				3/3	100%
TELPAS03	User03	TELPAS Rater Online Basic Training Course for Kindergarten and Grade 1					
		Overview	2/16/2013	2/16/2013	65		
		Overview				1/3	33%
		Listening	2/16/2013	2/16/2013	35		
		Practice				5/5	100%
		Speaking	2/16/2013	2/16/2013	40		
		Practice				4/5	80%
		Reading	2/16/2013	2/16/2013	45		
		Practice				5/5	100%
		Writin	2/16/2013	2/16/2013	55		
		Practice				4/5	80%

TELPAS At-a-Glance Training & Calibration Report

TELPAS At-a-Glance Training & Calibration Report

Region: 99 Example Region
District: 999-999 EXAMPLE ISD
Campus: 999 EXAMPLE CAMPUS

Report Date: ███
Reporting Period: Spring 201█

Last Name	First Name	Calibrated	Course (Online Basic Training Course)	Status Date	Grade	Set 1 Score	Set 1 Date	Set 1 Time Spent	Set 2 Score	Set 2 Date	Set 2 Time Spent	Set 3 Score	Set 3 Date	Set 3 Time Spent
TELPAS01	User01	Yes	TELPAS Rater Online Basic Training Course for Kindergarten and Grade 1	Complete 2/14/14	K-1	90%	2/14/14	00:60:00						
TELPAS02	User02	Yes	TELPAS Rater Online Basic Training Course for Kindergarten and Grade 1	Complete 2/21/14	K-1	60%	2/21/14	00:38:00	90%	2/21/14	01:01:00			
TELPAS03	User03	No	TELPAS Rater Online Basic Training Course for Kindergarten and Grade 1	Complete 2/14/14	K-1	20%	2/14/14	00:21:00	40%	2/14/14	00:39:00			
TELPAS04	User04	Yes	TELPAS Rater Online Basic Training Course for Kindergarten and Grade 1	Complete 3/1/14	K-1	20%	3/1/14	00:45:00	50%	3/1/14	00:51:00	90%	3/16/14	00:59:00
TELPAS05	User05	Yes	TELPAS Rater Online Basic Training Course for Grades 2–12	Complete 2/14/14	2	100%	2/14/14	00:53:00						
TELPAS06	User06	Yes	TELPAS Rater Online Basic Training Course for Grades 2–12	Complete 2/19/14	3-5	60%	2/19/14	00:41:00	90%	2/19/14	00:56:00			
TELPAS07	User07	No	TELPAS Rater Online Basic Training Course for Grades 2–12	Complete 2/19/14	2	10%	2/19/14	00:21:00	30%	2/19/14	00:39:00			
TELPAS08	User08	Yes	TELPAS Rater Online Basic Training Course for Grades 2–12	Complete 2/19/14	6-8	20%	2/19/14	00:36:00	40%	2/19/14	00:46:00	100%	2/19/14	01:02:00
TELPAS09	User09	Yes			K-1	100%	3/15/14	00:58:00						
TELPAS10	User10	Yes			K-1	60%	2/21/14	00:34:00	90%	2/21/14	01:13:00			
TELPAS11	User11	Yes			3-5	100%	2/26/14	00:57:00						
		No			6-8	60%	2/27/14	00:41:00						

TELPAS Confidential Calibration Summary Report

Region: 99 Example Region
District: 999-999 EXAMPLE ISD
Campus: 999 EXAMPLE CAMPUS

Report Date: 3/1/13
Report Period: Spring 2013

All Clusters	Number	Percent	Grades 3-5	Number	Percent
Attempted Calibrations	24	100	Attempted Calibrations	5	100
Successful Calibrations	19	79	Successful Calibrations	3	60
Successful After Set 1	12	50	Successful After Set 1	2	40
Successful After Set 2	4	17	Successful After Set 2	1	20
Successful After Set 3	3	13	Successful After Set 3	0	0
Unsuccessful After Set 3	5	21	Unsuccessful After Set 3	2	40
Unsuccessful After Set 1/No Set 2 Yet	5 *		Unsuccessful After Set 1/No Set 2 Yet	1 *	
Unsuccessful After Set 2/No Set 3 Yet	5 *		Unsuccessful After Set 2/No Set 3 Yet	1 *	

Kindergarten and Grade 1	Number	Percent	Grades 6-8	Number	Percent
Attempted Calibrations	2	100	Attempted Calibrations	4	100
Successful Calibrations	2	100	Successful Calibrations	3	75
Successful After Set 1	1	50	Successful After Set 1	3	75
Successful After Set 2	1	50	Successful After Set 2	0	0
Successful After Set 3	0	0	Successful After Set 3	0	0
Unsuccessful After Set 3	0	0	Unsuccessful After Set 3	1	25
Unsuccessful After Set 1/No Set 2 Yet	1 *		Unsuccessful After Set 1/No Set 2 Yet	1 *	
Unsuccessful After Set 2/No Set 3 Yet	1 *		Unsuccessful After Set 2/No Set 3 Yet	1 *	

Grade 2	Number	Percent	Grades 9-12	Number	Percent
Attempted Calibrations	8	100	Attempted Calibrations	5	100
Successful Calibrations	7	88	Successful Calibrations	4	80
Successful After Set 1	4	50	Successful After Set 1	2	40
Successful After Set 2	2	25	Successful After Set 2	0	0
Successful After Set 3	1	13	Successful After Set 3	2	40
Unsuccessful After Set 3	1	13	Unsuccessful After Set 3	1	20
Unsuccessful After Set 1/No Set 2 Yet	0 *		Unsuccessful After Set 1/No Set 2 Yet	2 *	
Unsuccessful After Set 2/No Set 3 Yet	1 *		Unsuccessful After Set 2/No Set 3 Yet	1 *	

* Numbers not included in Attempted Calibration total

Important Notes about Reports

- Personnel with administrative authorization are able to access reports to monitor TELPAS online training and calibration.

- The reports are updated nightly.

- In order for users to appear in the correct reports, their location (region, district, campus) must be up to date in the *My Info* section of the TrainingCenter.

- Users who have registered in the TrainingCenter and have started but not completed a calibration set are not included in the summary reports. Only completed sets are presented in the reports.

- However, users who have started a training course will appear in the course roster as being "in progress."

Resources

- 2015 District and Campus Coordinator Manual
- 2015 TELPAS Rater Manual
- Educator Guide to TELPAS Grades K–12
- Assembling and Verifying Grades 2–12 Writing Collections online course
  - Found in the Texas TrainingCenter
- PowerPoint training modules available on TEA's Student Assessment Division website on the TELPAS Resources page:
  - Making the ELPS-TELPAS Connection Grades K–12 Overview
  - Introductory Training on PLDs (for grades K–1 and 2–12)
  - Grades 2–12 Writing Collection Overview
  - 2014–2015 Holistic Rating Training Requirements

Contact Information

- TEA's Student Assessment Division
  - Email address: ELL.tests@tea.texas.gov
  - Phone: 512-463-9536

- Pearson's Austin Operations Center
  - Email address: TELPAS.techhelp@support.pearson.com
  - Phone: 800-627-0225